

## Sample Letter of Discontinuance

FAA Letterhead

[Date]

[Applicant's name and address]

Dear [applicant's name]:

On this date, you successfully completed the oral portion of the practical test for a [*indicate grade*] certificate with an [*indicate category*] and [*indicate class*] class rating. The practical test was discontinued because of [*indicate reason*].

If application is made by [*indicate date 60 days from date of letter*], this letter may be used to show the following portions of the practical test which have been completed satisfactorily:

[Indicate areas of operation completed on the test.]

After [*indicate expiration date*], you must repeat the entire practical test.

Note: This letter does not extend the expiration date(s) for your knowledge test results, your graduation certificate, airman medical certificate, or the required instructor endorsements.

Sincerely,

[Signature of inspector conducting practical test of examiner candidate]